



4<sup>th</sup> July 2016

All Retailers  
The Lanes

Dear Retailer

**RETAILERS ASSOCIATION MEETING - TUESDAY 12<sup>th</sup> JULY 2016**

The next meeting of The Lanes Retailers Association will take place on Tuesday 12<sup>th</sup> July in the Conference Room, Management Suite (Level 1 of the Car Park) commencing at 10 am. It is expected that this meeting will last approximately one and a half hours.

**Please do your best to attend!**

If you cannot attend yourself, would you please try and send a deputy and let us know either way by completing the slip below and returning to the Management Suite by **Friday 8<sup>th</sup> July 2016**.

If you wish to put forward any points for the meeting, would you kindly contact Holly Woodhead (Marketing Manager) Tel: 529356.

**AGENDA**

1. Welcome/Apologies
2. Minutes of last Meeting - Matters Arising
3. Trading Review
4. Marketing
  - Website Update
5. Lettings Update
6. Any Other Business

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**Please inform the Management Suite if you are going to attend by either:**

**Returning this slip to the Management Suite Office or:**

**Fax: 819993**  
**Telephone: 529356**  
**Email: [Helena.Jonsson@thelanesshopping.co.uk](mailto:Helena.Jonsson@thelanesshopping.co.uk)**

**Or hand in to the Fragrance Shop to be collected by us**

**Retailers' Association Meeting - Tuesday 12<sup>th</sup> July 2016 at 10:00 a.m.**

Shop Name .....

Attending Meeting            **YES / NO**

**Attendees Name and Position** .....